

**COVID 19 Protocols and Class/Rehearsal Information**  
**Matthews Playhouse of the Performing Arts**  
**Updated June 2022**

Thank you for being a part of our performances, classes and camps at Matthews Playhouse! We have put several precautions in place to prevent the spread of Covid19. Please note: Even with the precautions, we cannot guarantee that you will not contract Covid-19. Matthews Playhouse operates inside of the Town of Matthews Community Center. Should the Community Center be closed, Matthews Playhouse will also be closed.

Matthews Playhouse is committed to ensuring a healthy and safe environment for our patrons, students and staff. We continue to closely monitor official health recommendations and take precautions and appropriate actions to provide safe performances, classes, rehearsals and programming for everyone. It is our full intent to operate performances, classes and rehearsals as normal, however, Matthews Playhouse reserves the right to cancel classes, productions, rehearsals or programs due to circumstances beyond our control or for safety reasons.

**Please note our general policies below:**

- If any patron, student or actor is feeling ill before coming to a performance, class or rehearsal, we ask that individual to refrain from attending the performance, class or rehearsal.
- If a patron feels ill prior to a performance, a voucher to another show can be offered. Please reach out within 24 hours of the scheduled performance to arrange for a ticket voucher due to illness.
- If a student or actor begins to feel symptomatic during class or rehearsal, they will be isolated from the group and parents will be notified so that they can come pick them up. Adult actors will be asked to return home.
- Patrons, students and actors must be symptom-free for a minimum of 24 hours before returning to the playhouse. Symptoms include fever, chills, shortness of breath or difficulty breathing, new cough, new loss of taste or smell, nausea, vomiting or diarrhea.
- Please note our policy that should the Community Center be forced to close, Matthews Playhouse will also be closed. In this event, we are unable to offer any refunds for classes, tickets or performance opportunities. Should the closure last longer than one week, we may choose to move to an online/virtual format for classes and rehearsals.
- If any student or actor is required to quarantine, please refrain from returning to class or rehearsal until you have tested negative and/or completed the quarantine time frame.

### **Mask Policy**

- As of June 2022, masks are encouraged but not required for patrons attending shows while inside the theater and lobby.
- Since we operate out of a town-owned facility, we are required to abide by any mandates or directives put forth by the Town of Matthews, the County of Mecklenburg, or the State of North Carolina

### **In Person Classes and Rehearsals**

- To limit contact with individuals, you must pre-register for your class on our website at: [matthewsplayhouse.com](http://matthewsplayhouse.com).
- For actors, please see the audition requirements prior to auditions or rehearsals.
- We do not offer any refunds should the Community Center close after classes have begun to meet. Health and safety will remain paramount and we may move to a virtual option.
- If schools are closed for a holiday or close unexpectedly for inclement weather, Matthews Playhouse may still remain open. Please check our calendar for classes and rehearsals, as well as watch for communication via email and text for updates.

### **Virtual Classes**

- IF the State of North Carolina, the County of Mecklenburg, or the Town of Matthews puts in place a stay at home directive or mandate we will be required to comply. Our building is a Town-owned building. We will continue class via ZOOM and no refunds or credits will be given.

### **Refund Policy**

- If Matthews Playhouse cancels a class prior to its start date, a full refund for the class will be provided. In the event Matthews Playhouse should ever have to close the campus for any unanticipated reason after the class has started, MPH will either find an alternative meeting location or pursue an online format for class. Once classes have begun, no refunds or credits will be given.